

Ref #	Project title		Business Process Review and Forest Information System Design					
Name of legal entity	Country	Overall project value (EUR)	Proportion carried out by legal entity (%)	No. of staff provided	Name of client	Origin of funding	Dates (start/end)	Name of partners if any
Oikos	Montenegro	90.000	100%	3	LUX Dev and FODEMO	Luxembourg	May 2011-December 2011	
Detailed description of project						Type of services provided		
<p>The Business Process Review project focuses on building of the national legal, policy and institutional framework for forest management. The Business Process Review is intended to assist the Government to achieve its objectives for improved forest management through appropriate enhancement of its management capacity so that it can efficiently and effectively meet expectations for fiscal responsibility. This entails: Identifying Montenegro's real needs for expanded capacity in the forestry sector and options for creating that capacity in a highly cost-effective manner, Examining existing business processes to identify potential savings so as to minimize the need for additional expenditures; also identifying any additional processes required to improve overall efficiency and effectiveness and Identifying the key information needs of the government forestry institutions as required for both decision making and reporting, that will become the basis for the design of a new Forest Information System for Montenegro. The Business Process Review leads to the identification of recommended business processes for new and, where appropriate, existing functions that take into account Montenegro's forest policy objectives and which have a strong business case in terms of cost, revenue and risk management. In addition to the Business Process Review, FODEMO through this consultancy input, will also support MARD with the preliminary design of a framework for a new Forest Information System (FIS) that will support forest sector institutions to implement their business processes more effectively.</p>						<ul style="list-style-type: none"> • Review of the current legal requirements based on SCM • Definition of the Key Business Processes • Analysis of the current operations for Key Business Processes and other Business processes • Gap analysis for Business processes • Analysis of workloads, Skills and qualifications, Organizational structure, Staffing for future, Job Description • Development of Terms of reference for Forest Information System • Conclusions and recommendations • Presentations to the project stakeholders 		